

M I N U T E S
CITY COUNCIL MEETING
September 6, 2016
5:30 PM
Council Chambers

MEMBERS PRESENT: Mayor Stiehm. Council Members Michael Jordal, Jeremy Carolan, Jeff Austin, Judy Enright, Steve King, David Hagen and Council Member-at-Large Janet Anderson

MEMBERS ABSENT:

STAFF PRESENT: City Administrator Craig Clark, Director of Administrative Services Tom Dankert, Public Works Director Steven Lang, Fire Chief Jim McCoy, City Attorney David Hoversten, Police Chief Brian Krueger, Park and Rec Director Kim Underwood, Planning and Zoning Administrator Holly Wallace and City Clerk Ann Kasel

OTHERS PRESENT: Bonnie Reitz, Steve Kime, Mark Nibaur, Laura Helle, KAUS Radio, Austin Daily Herald, Public

Mayor Stiehm called the meeting to order at 5:30 p.m.

Moved by Council Member Enright, seconded by Council Member King, approving the agenda. Carried.

Moved by Council Member King, seconded by Council Member Enright, approving the Council minutes from August 15, 2016. Carried.

RECOGNITIONS AND AWARDS

Bonnie Reitz presented the City Art Festival Award piece named "Chickadee" by Kara Page. The piece was selected by the Mayor and Council Member Jordal. The piece will be displayed in City Hall.

Mayor Stiehm read a proclamation declaring September 16-25th, 2016 Welcoming Week in Austin.

CONSENT AGENDA

Moved by Council Member Austin, seconded by Council Member-at-Large Anderson, approving the consent agenda as follows:

Licenses:

Temporary Food: Minneapolis Catering Company d/b/a Pickles Catering on the

Wildwood Bike Trail area on September 11, 2016
Temporary Liquor: Mower County Agricultural Society at the Mower County
Fairgrounds on September 10, 2016

Claims:

- a. Financial and Credit Card Reports.
- b. Pre-list of bills.

Event Applications:

Harvest 5K on September 17, 2016

Fall Yard Waste Program September 17, 2016 to November 27, 2016

Carried.

PUBLIC HEARINGS:

A public hearing was held for the proposed abatement of taxes for Matt Laack through the Austin Homes Initiative Program. City Administrator Craig Clark stated Mr. Laack is building a new home valued at approximately \$250,000 in Austin and requested that the taxes on the improvement value of the home be abated under the Austin Homes Initiative. The abatement would be in the approximate amount of \$5,300 over the five year abatement.

There were no public comments.

Moved by Council Member Austin, seconded by Council Member King, adopting a resolution approving a five year abatement on property taxes for Matt Laack. Carried 7-0.

PETITIONS AND REQUESTS:

Moved by Council Member Enright, seconded by Council Member Hagen, adopting a resolution approving changes to the Southern Minnesota Municipal Power Agency agreement. Carried 7-0.

Director of Administrative Services Tom Dankert stated the City took informal bids for security access controls for the City hall remodel. The following bids were received:

Custom Alarm	\$8,888.00
Kendall Doors and Hardware	\$9,199.10

Mr. Dankert recommended awarding the bid to Custom Alarm.

Council Member Carolan asked if there was an ongoing monthly fee for the service.

Mr. Dankert stated that was an option but the City opted for no monthly service fee.

Moved by Council Member Enright, seconded by Council Member Hagen, adopting a resolution awarding a contract for City Hall security access to Custom Alarm. Carried 7-0.

Director of Administrative Services Tom Dankert presented a proposal for two new illuminated signs for the outside of City Hall in connection with the remodel. Precision Signs provided a proposal in the amount of \$12,033.02. Mr. Dankert recommended approval of the proposal.

Moved by Council Member Austin, seconded by Council Member-at-Large Anderson, adopting a resolution approving a contract with Precision signs for City Hall signage. Carried 7-0.

Director of Administrative Services Tom Dankert requested Council authorize the repair of the north wall of the City hall basement. When it rains heavily the wall leaks and leaves puddles. Mr. Dankert proposed a fix where American Waterworks would install a beaver system along with fabric to drain water away from the wall. This would require a contractor to remove the existing wall and replace it 6 inches further out once the beaver system is installed. American Waterworks quoted \$4,158 for the beaver system and JD Driver quoted \$21,910 for the removal and replacement of the wall.

Moved by Council Member Enright, seconded by Council Member Jordal, adopting a resolution approving a contract with American Waterworks for City Hall basement repairs. Carried 7-0.

Moved by Council Member Enright, seconded by Council Member Jordal, adopting a resolution Approving a contract with JD Driver for City Hall basement repairs. Carried 7-0.

Director of Administrative Services Tom Dankert requested Council modify resolution 15122 which designated the City's depositories to allow the City to use Bremer Bank as an authorized depository.

Moved by Council Member Enright, seconded by Council Member King, adopting a resolution amending resolution 15122 for designating depositories. Carried 7-0.

Public Works Director Steven Lang stated the Minnesota Amateur Sports Commission has grants available to help with indoor air quality improvements. The City would like to apply for a \$60,385 grant to help cover the overall cost of a \$150,385 ice resurfacing unit.

Moved by Council Member-at-Large Anderson, seconded by Council Member Hagen, adopting a resolution authorizing a Mighty Ducks Grant application. Carried 7-0.

Public Works Director Steven Lang stated the Waste Water Treatment Plant and would like to commission a new facility plan. The current plan was developed in 1997, was revised in 1999 and is outdated. The State requires that each City have a facility plan for 20 years into the future. SEH, Inc. has submitted a proposal for engineering consulting services in the amount of \$48,000 for phase 1 of the Waste Water Treatment Plan Facilities Plan and Mr. Lang recommended approving the contract. Additionally, there would be a phase 2 of the project that would come forward sometime in the future.

Moved by Council Member King, seconded by Council Member Carolan, adopting a resolution approving consulting services with SEH for a Waste Water Treatment Plant Study. Carried 7-0.

Public Works Director Steven Lang requested the Council authorize extension number 3 to the Dobbins Creek grant. He stated the City would like additional time to use the grant for flood acquisition.

Moved by Council Member Hagen, seconded by Council Member Carolan, adopting a resolution authorizing amendment number 3 to the Dobbins Creek flood grant. Carried 7-0.

Moved by Council Member King, seconded by Council Member-at-Large Anderson, adopting a resolution accepting a Library Services and Technology Act grant. Carried 7-0.

Police Chief Brian Krueger requested the Council approve a contract with Independent School District #492 for police liaison services in Austin High School and Ellis Middle School from September 6, 2016 to June 7, 2017.

Moved by Council Member Hagen, seconded by Council Member King, adopting a resolution approving a letter of agreement with Independent School District #492 for police liaison services. Carried 7-0.

Police Chief Brian Krueger requested the Council approve a Toward Zero Deaths grant application which allows the department to work extra hours for traffic enforcement purposes.

Moved by Council Member Enright, seconded by Council Member King, adopting a resolution approving a 2017 TZD grant application. Carried 7-0.

Moved by Council Member Enright, seconded by Council Member Jordal, adopting a resolution setting public hearings for October 3, 2016 on fall assessments. Carried 7-0.

Moved by Council Member King, seconded by Council Member Jordal, adopting a resolution setting a public hearing for October 3, 2016 to assess unpaid sewer bills for commercial properties. Carried 7-0.

Parks and Recreation Director Kim Underwood requested the Council approve a \$2,260.85 deduct on the contract with Schwab, LLC for the Nature Center Shop project.

Moved by Council Member Austin, seconded by Council Member-at-Large Anderson, adopting a resolution authorizing a change order deduct on the Nature Center Shop project. Carried 7-0.

Moved by Council Member Jordal, seconded by Council Member Carolan, adopting a resolution resolving the City Council into the Board of Appeals and Adjustments. Carried.

Planning and Zoning Administrator Holly Wallace reviewed a fence appeal submitted by Joseph Company on behalf of the Science Park Apartments. The apartments would like a seven foot fence to enclose and screen utility meters. The Planning Commission reviewed the matter at its August 16, 2016 meeting and recommended approval by a 7-0 vote.

Moved by Council Member Hagen, seconded by Council Member Jordal, approving a fence appeal from Joseph Company on behalf of Science Park apartments. Carried.

Moved by Council Member Jordal, seconded by Council Member Carolan, resolving the Board of Appeals and Adjustments back into the City Council. Carried.

Planning and Zoning Administrator reviewed an interim use permit requested by Paulette Clark for a massage establishment in her home located at 1200 20th Street NE. Ms. Wallace said an adult daughter will be operating the establishment and since it is not known how long it will be based out of the home an interim use permit is applicable. The Planning Commission reviewed the matter at their August 16, 2016 meeting and recommended approval by a 6-0 vote with one member abstaining. Ms. Wallace stated there were some citizens that were opposed to the permit due to parking concerns.

Moved by Council Member-at-Large Anderson, seconded by Council Member Hagen, approving an interim use permit for Paulette Clark at 1200 20th Street NE for a temporary massage establishment. Carried.

Moved by Council Member King, seconded by Council Member Jordal, appointing Carole Granholm to the Library Board, term expiring December 31, 2017. Carried.

Moved by Council Member King, seconded by Council Member Enright, granting the Planning and Zoning Department authorization to remove junk and/or illegally stored vehicles at 1109 17th Avenue NE, Neitzell Property. Carried.

Moved by Council Member King, seconded by Council Member Enright, granting the Planning and Zoning Department authorization to remove junk and/or illegally stored vehicles at 801 15th Street NE, Leuning Property. Carried.

Moved by Council Member King, seconded by Council Member Jordal, granting the Planning and Zoning Department authorization to remove junk and/or illegally stored vehicles at 910 8th Street NW, Mattson Property. Carried.

Moved by Council Member King, seconded by Council Member Jordal, granting the Planning and Zoning Department authorization to remove junk and/or illegally stored vehicles at 807 11th Avenue SE, Sullivan Property. Carried.

Moved by Council Member King, seconded by Council Member Jordal, granting the Planning and Zoning Department authorization to remove junk and/or illegally stored vehicles at 809 16th Avenue SE, Stutzman Property. Carried.

Moved by Council Member King, seconded by Council Member Jordal, granting the Planning and Zoning Department authorization to remove junk and/or illegally stored vehicles at 808 10th Avenue SW, Ernst Property. Carried.

REPORTS

Public Works Director Steven Lang stated the City will hold the annual leaf site drop at the Cook Farm site from September 17th to November 27th from dawn until dusk.

Mayor Stiehm asked if the street construction projects are behind schedule due to the rain.

Mr. Lang stated it has been a very wet summer and construction projects are behind due to the rain.

Mayor Stiehm asked if citizens should be concerned about water levels and upcoming forecasted rain.

Mr. Lang stated any amount of rainfall may be a flooding event because it's been such a wet year.

Moved by Council Member Enright, seconded by Council Member Jordal, adjourning the meeting to September 19, 2016. Carried.

Adjourned: 6:06 p.m.

Approved: September 19, 2016

Mayor: _____

City Recorder: _____